

From: [Neff, Jennifer](#)
To: [Banks, Eva-Marie](#); [COSTA-GIOMI, EUGENIA](#)
Cc: [Dugdale, Tom](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)
Subject: Music 8920
Date: Wednesday, September 11, 2024 10:00:00 AM
Attachments: [image001.png](#)

Good morning,

On Tuesday, September 3rd, the Arts and Humanities 1 Subcommittee of the ASC Curriculum Committee reviewed a new course request for Music 8920 (<https://ascnet.osu.edu/request/6039>). I am pleased to report that the Subcommittee approved the request with the following feedback:

- **Comment:** The Subcommittee notes that the course description in curriculum.osu.edu appears to be cut off due to exceeding the character limit on the site. The course can either be returned to the School's queue in curriculum.osu.edu for them to address this issue by adjusting the description, or alternatively, the ASC Office of Curriculum and Assessment can communicate with the School in order to take care of this with their instruction without exchanging the course back and forth between queues.
- **Recommendation:** The Subcommittee recommends that the course calendar provide more guidance about what students will be doing in each class session. The Subcommittee recommends that the calendar include a more comprehensive weekly outline of the topics, readings, and work assigned for each class session in order to clearly illustrate the connections between the class sessions and the bibliography, as well as how the course work is distributed throughout the semester.
- **Recommendation:** The Subcommittee recommends that the School add a section heading into the syllabus before the assignments are listed to distinguish the assignments from the other syllabus sections. [Syllabus p. 2]
- **Recommendation:** The Subcommittee recommends that the School use the most recent version of the Student Life Disability Services Statement, which was updated in summer of 2024. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p. 6]

As a reminder, *recommendations* should be implemented when the course is next taught.

Music 8920 will continue through the approval process to the Graduate School.

Should you have any questions, please feel free to contact Tom Dugdale, faculty Chair of the A&H1 Subcommittee, or me.

Best,
Jennifer



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Pronouns: she/her/hers